

**BOARD OF
SELECTMEN
MEETING
MINUTES**

May 5, 2020

Town Hall

Chairman Stephen A. Matellian; Selectman Brett A. Simas; Selectman Maureen Dwinnell, Town Manager, Derek S. Brindisi; Executive Assistant, Sandra Hakala

CALL MEETING TO ORDER

Chairman Matellian opened the meeting at 7:00 p.m. lead the pledge of allegiance and reviewed the agenda.

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings in the Town of Upton are being conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings in the Town of Upton will be conducted via remote participation to the greatest extent possible. We will strive to provide access to such meetings via a link to call in, or other similar option. In the event we are unable to accommodate the same, despite best efforts, we will post recorded sessions of the meeting as soon as possible following the same.

As a preliminary matter, this is Stephen Matellian – Chair, Board of Selectmen. Permit me to confirm that all members and persons anticipated on the agenda are present and can hear me.

- Members, when I call your name, please respond in the affirmative. *Brett Simas, aye, Maureen Dwinnell, aye,*
- Staff, when I call your name, please respond in the affirmative. Derek Brindisi, Town Manager aye, Sandra Hakala, Executive Assistant, aye. *State each staff members' name.*
- Anticipated Speakers on the Agenda, please respond in the affirmative. *None*

REVIEW MEETING AGENDA/APPROVAL OF PREVIOUS MEETING MINUTES

Regular Session Meeting – March 24, April 1, 7, 15

Motion #1: Selectman Simas motioned to approve the Meeting Minutes –March 24, April 1, 7, 15.

Poll taken: Maureen Dwinnell, aye, Stephen Matellian, aye, Brett Simas aye.

DISCUSSION ITEMS

Execute Note to Include Various Items – Ken Glowacki

38 The Town is planning to retire and roll State House Notes in the amount of \$1.7MIL with an
39 interest rate of 2.25% on May 22nd. This debt issuance was from last May 2019.

40
41 The Town will issue new and roll a portion of the \$2,305,000 of State House Notes this month
42 for the Fowler St. Bridge Project for \$570k, Hartford Ave Water Project of \$1,160,000 and the
43 Fire Rescue Pumper Truck of \$575k. The Quint Fire Truck will be retired with the final payment
44 in FY20 of \$112k and the normal \$50k paydown of debt will be utilized in FY21 to paydown the
45 Fire Rescue Fire Pumper. The Town expects to continue to enjoy favorable interest rates with
46 this issuance. The Federal Reserve has lowered interest rates to a 0% - .25% environment.

47
48 **Motion #2:** Motion made by Selectman Dwinnell to approve the issuance of bonds as
49 presented.

50
51 Brett Simas, aye, Maureen Dwinnell, aye, Chairman Matellian, aye.

52
53 **Discuss Street Sign Requests**

54
55 **Motion #3:** Motion made by Selectman Simas to install signs as [recommended by DPW Director](#).

56
57 Brett Simas, aye, Maureen Dwinnell, aye, Chairman Matellian, aye.

58
59 **Discuss Town Memorial Day Ceremony**

60 Area towns have canceled both Memorial Day activities and the 4th of July. The town manager
61 will reach out to the VFW and work with them on a planning a safe remembrance program to
62 pay tribute to the fallen.

63
64 **Motion to Accept Various Donations**

65 **Motion #4:** Motion made by Selectman Dwinnell to approve the donation to the DPW by the
66 Hunts and Sullivan Family.

67
68 Brett Simas, aye, Maureen Dwinnell, aye, Chairman Matellian, aye.

69
70 **Motion of Intention to Lay Out Azalea Lane as a Public Way**

71 The Board of Selectmen must first vote its intent to lay out the road and refer the matter to the
72 Planning Board for its recommendation; thereafter the Board of Selectmen votes to lay out the
73 road, and forwards the plan to the Town Clerk, at least seven (7) days prior to Town Meeting.

74
75 **Motion #5:** Motion made by Selectman Simas - I move that the Board of Selectmen vote its
76 intention to lay out Azalea Lane as a public way, all as shown on a plan entitled "Layout Plan of
77 Azalea Lane 'J.R. Estates' Upton, Mass.", dated August 22, 2019, prepared by Guerriere &
78 Halnon, Inc., and to forward this vote and the plan to the Planning Board for its comments and
79 recommendations pursuant to G.L. c. 41, §§81G and 81I.

82 Brett Simas, aye, Maureen Dwinnell, aye, Chairman Matellian, aye.

83

84 **Discussion on Scholarship Applicants**

85 **Motion #6:** Motion made by Selectman Simas to approve provide a \$640 scholarship to
86 applicants 1,2,3,5,6; disqualify #4; and \$200 to #7.

87

88 Brett Simas, aye, Maureen Dwinnell, aye, Chairman Matellian, aye.

89

90 **Discussion on Ariel Spraying**

91 The town manager will draft a letter to Senator Michael Moore and Representative David
92 Muradian stating in part "Given its current form, the Board of Selectmen has voted to oppose
93 this bill and believe H.4650 should not be passed".

94

95 **Motion #7:** Motion made by Selectman Simas to oppose bill H.4650 and believe should not be
96 passed.

97

98 Brett Simas, aye, Maureen Dwinnell, nay, Chairman Matellian, aye.

99

100 **Discuss Town Meeting and Town Election Dates**

101 **Motion #8:** Motion made by Selectman Dwinnell to hold the town election on June 16 and the
102 Annual town meeting on June 23.

103

104 Brett Simas, aye, Maureen Dwinnell, aye, Chairman Matellian, aye.

105

106 **RECOGNITION**

107 Ms. Dwinnell recognized Sandy Hakala for all the information and policies she has provided and
108 set in place and all the hard work she has done during this unpresented time. The Board
109 concurred.

110

111 **TOWN MANAGER'S REPORT**

- 112 • 6 Main Street demolition is complete, the corner of the building still exists so that if the
113 property is redeveloped the conservation bylaw requires a 100' buffer it maintains the
114 footprint of the building
- 115 • DPW is fully operational and practicing all safety measures
- 116 • N2N 2nd notice was sent to invigorate the community; in addition to both school
117 superintendents - six residents who requested grocery shopping, because they didn't
118 feel safe to go out in the community on their own, three recuperative, residents have
119 requested financial assistance \$100 a Wal-Mart gift cards have been given out through
120 the Boomer Girls, who've done a great job in supporting that effort.
- 121 • The Library Director, has reached out to approximately 1300 of his patrons, and has let
122 them know that the neighbor to neighbor program is available, and just checking in on
123 them
- 124 • All departments are actively looking at their operations, and thinking about what they
125 need, so that they can re-open their doors. More challenging will be the senior center,

126 given the population that they serve, but, again, reaching back to some of our state
127 affiliates and trying to get some best practice recommendations from them.

128

129 **ADJOURN MEETING**

130 ***Motion #9:*** At 8:32pm Selectman Simas made motion to adjourn.

131

132 Brett Simas, aye, Maureen Dwinnell, aye, Chairman Matellian, aye

133

134 Respectfully submitted,

135

136 Sandra Hakala

137 Executive Assistant