

**BOARD OF  
SELECTMEN  
MEETING  
MINUTES**

**May 19, 2020**

**Town Hall**

Chairman Stephen A. Matellian; Selectman Brett A. Simas; Selectman Maureen Dwinnell, Town Manager, Derek S. Brindisi; Executive Assistant, Sandra Hakala

**CALL MEETING TO ORDER**

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings in the Town of Upton are being conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings in the Town of Upton will be conducted via remote participation to the greatest extent possible. We will strive to provide access to such meetings via a link to call in, or other similar option. In the event we are unable to accommodate the same, despite best efforts, we will post recorded sessions of the meeting as soon as possible following the same.

As a preliminary matter, this is Stephen Matellian – Chair, Board of Selectmen. Permit me to confirm that all members and persons anticipated on the agenda are present and can hear me.

- Members, when I call your name, please respond in the affirmative. *Brett Simas, aye, Maureen Dwinnell, aye,*
- Staff, when I call your name, please respond in the affirmative. *Derek Brindisi, Town Manager aye, Sandra Hakala, Executive Assistant, aye. State each staff members' name.*
- Anticipated Speakers on the Agenda, please respond in the affirmative. *None*

**REVIEW MEETING AGENDA/APPROVAL OF PREVIOUS MEETING MINUTES – MAY 5,7**

***Motion #1:*** Motion made by Selectman Simas to accept the Regular Meeting – May 5, 7 minutes.

Second: Selectman Dwinnell, Unanimous, Chairman Matellian  
Brett Simas, aye, Maureen Dwinnell, aye, Chairman Matellian, aye

**INVITED GUESTS**

Bill Taylor - [Upton Open Space and Recreation Plan](#)

The plan well represents the views of the board and town residents with respect to continued efforts to preserve open space and rural character.

37 Our other boards and committees, including the Planning Board, Conservation Commission,  
38 Recreation Commission, and Community Preservation Committee will all benefit from having  
39 this document as a resource when evaluating future opportunities for acquisition and  
40 stewardship of open space and the development of recreational resources.

41  
42 **Motion #2:** Motion made by Selectman Simas to provide a letter of support for the 2020  
43 updated open space plan.

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45 Second: Selectman Dwinnell, Unanimous, Chairman Matellian  
46 Brett Simas, aye, Maureen Dwinnell, aye, Chairman Matellian, aye

47  
48 **DISCUSSION ITEMS**

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50 **Accept Various Donations**

51 **Motion #3:** Motion made by Selectman Dwinnell to accept Various Donations to the Town as  
52 presented.

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54 Second: Selectman Simas, Unanimous, Chairman Matellian  
55 Brett Simas, aye, Maureen Dwinnell, aye, Chairman Matellian, aye

56  
57 **Discuss Town Center RFP Committee Charge**

58 Discussion will continue at a subsequent meeting.

59  
60 **Discuss Future BoS Meeting Dates**

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62 The BoS will execute the warrant on on June 2, next meeting on June 30, and on July 14 wrap  
63 up FY20 business.

64  
65 **Discussion on ATM Warrant**

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67 **Motion #4:** Motion made by Selectman Simas to remove articles 10 & 21.

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69 Second: Selectman Dwinnell, Unanimous, Chairman Matellian  
70 Brett Simas, aye, Maureen Dwinnell, aye, Chairman Matellian, aye

71  
72 **ADJOURN MEETING**

73 **Motion #5:** At 8:06pm Selectman Simas made motion to adjourn.

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75 Brett Simas, aye, Maureen Dwinnell, aye, Chairman Matellian, aye

76  
77 Respectfully submitted,

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79 Sandra Hakala, Executive Assistant