



## TOWN OF UPTON, MASSACHUSETTS Office of the Town Manager

# MEMORANDUM

TO: BOARD OF SELECTMEN  
FROM: JOSEPH LAYDON, TOWN MANAGER  
SUBJECT: TOWN MANAGER REPORT FOR NOVEMBER 14, 2023  
DATE: NOVEMBER 14, 2023

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The following is the Town Manager's Report for the November 14, 2023 Board of Selectmen Meeting.

**Fiske Ave Water Main Project** – The Fiske Ave Water Main Replacement Project is nearly complete. A handful of connections will be completed next week. The project will then shut down for winter and will pick up in the spring to complete punch list items and lawn/driveway restorations.

**Grove Street Bridge:** The design and permitting of the bridge continues and is on schedule. We are anticipating a mid to late winter bid date.

**Fall Clean-up and Winter Prep:** The Parks Division has closed all fields for the year and is performing much needed late-season maintenance to ensure healthy fields for the spring. Irrigation systems around town have been shut-down and winterized. Cemeteries are receiving winterization maintenance including removal of leaves, final loaming and seeding of graves, and steaking of roadways for snow plowing. The DPW completed snow & ice preparation last week. The salt shed is full, hired contractors are turning in their paperwork as we speak, and all equipment is ready to roll.

**Community Center** – The ADA Ramp has been installed in the sidewalk adjacent to the Senior Center entrance of the Community Center. Sealcoating the remaining portion of parking lot near the VFW along with re-striping and signage will commence in early spring. We are also working with National Grid to acquire and install an electric car charger at the UCC. Public interest in renting the Community Center is increasing and we have seen a number of events, celebrations, and non-profit groups use the Great Room.

**Human Resources - Personnel** – A number of positions are posted on the Town's Website including the Director of Elder and Social Services, DPW Department Specialist, DPW Heavy Equipment Operator – Laborer, DPW Water/Wastewater Operator, Career Firefighter – Paramedic, Per Diem EMT – Paramedic, On-Call EMT, and On-Call Firefighter.

**Upton Apartments/ 40B at 45-51 Main Street** –The second public hearing for the Upton Apartments 40B is occurring Wednesday, November 15<sup>th</sup> at 6:30 PM in the Great Room of the Upton Community Center. The initial public hearing was held on October 18, 2023.

**Upton Library:** Starting Monday, November 20<sup>th</sup>, the Library will be open on Mondays from 9:00 am to 4:00 PM.

**Conservation:** Sudbury Valley Trustees received an anonymous donation of \$40,000 for the construction of a parking area and trails at the Mechanic Street property acquired by the Town in 2022.

**Grants:** Town of Upton Staff has been very successful in applying for and receiving grants for various projects totaling \$4,234,271. Here are some highlights of what Upton has received in funding in 2023:

1. HousingWorks Grant for Milford Street Water and Sewer Infrastructure: \$3,620,615.
2. Public Safety Grants (9 separate grants) totaling \$413,656
3. Planning Grants: \$90,000
4. Public Works: 110,000 for lead service line inventory

Thank you.