

BOARD OF SELECTMEN MEETING MINUTES

November 15, 2022

Chair Brett Simas; Select member Stephen A. Matellian; Select member Maureen Dwinnell; Town Manager Joseph Laydon; Executive Assistant Sandra Hakala.

1 CALL MEETING TO ORDER

2 Chair Simas opened the regular meeting at 7:04 PM and lead the pledge of allegiance.

4 PUBLIC HEARING – TAX CLASSIFICATION HEARING

5 Mr. Simas opened the public meeting at 7:04

6 Ms. Dwinnell aye, Mr. Matellian aye, Mr. Simas aye

7
8 "The Upton Board of Selectmen will hold a public hearing on Fiscal Year 2023 Property Tax
9 Classification with the Upton Board of Assessors on November 15, 2022, at 7:00 pm.

10
11 The public hearing is intended as a way for taxpayer to express their views and ask questions
12 about whether the town should adopt different rates for the different classes of property.
13 Taxpayers are welcome to participate and present their views orally or in writing. Written
14 requests must be received prior to the meeting no later than November 1, 2022, by 4:00 p.m.
15 Any person interested or wishing to be heard should call or sign into the remote meeting.

16
17 Upton has four classes of property in the town and one tax rate. The classes are residential,
18 commercial, industrial, and personal. Assessors are planning to recommend a single rate for all
19 four classes of property. If you have any questions, please feel free to contact the Assessor's
20 Office at 508-529-1002.

21
22 The Assessor's Office presented the FY 2023 Tax Classification recommendation.

23
24 Steve Matellian MOVED that the Board vote, pursuant to MGL C.40,§56, to establish a single
25 tax rate for all types of property in FY 2023.

26 Second: Select member Dwinnell, Unanimous, Chair Simas.

27
28 Mr. Simas closed the public meeting at 7:14

29 Ms. Dwinnell aye, Mr. Matellian aye, Mr. Simas aye

31 DEPARTMENT/BOARD UPDATES AND REQUESTS Maureen

32 Private Road Snow Plowing – DPW Director

33 The Board reviewed the Private Ways Inspection Report for 2022 prepared by Dennis Westgate,
34 DPW Director. There was no change from the previous year.

35

36 **Maureen Dwinnell MOVED** that the Board vote to approve the Snow Plowing of Private Ways
37 as presented.

38 **Second: Select member Matellian, Unanimous, Chair Simas.**

39 **TOWN MANAGER REPORT/ UPDATES**

40

- 41 • 3,400 voted in election representing 61% of registered voters
- 42 • recreation director is closing in on her one-year anniversary with the town and with one
- 43 season under her belt is working with town department to evaluate what worked and
- 44 did not work this past year and to identify ways to improve, also looking at doing events
- 45 and programs through the off-season
- 46 • T/C office is making progress, revenue is posted through October
- 47 • Meeting with an engineering consultant, dpw director, and conservation administrator
- 48 to try to discuss a pedestrian management plan

49 **PUBLIC INPUT/BOARD MEMBERS' UPDATES**

50 None

51 **APPOINTMENTS/RESIGNATIONS**

52 **Resignations - DPW Building Committee & Technology Committee**

53 **Steve Matellian MOVED** that the Board of Selectmen vote to accept the resignations of Richard
54 McGuire from the DPW Building Committee and John Bouthiette from the Technology
55 Committee, with regrets.

56 **Second: Select member Dwinnell, Unanimous, Chair Simas.**

57 **BOARD OF SELECTMEN DISCUSSION**

58 **Upton Fire-EMS Association – Town Common Decorating Request**

59 The Board's reviewed a letter from Seth Grill, Upton Fire-EMS Association President requesting
60 up to \$2,500 for the decoration of the Town Common.

61 **Maureen Dwinnell MOVED** that the Board vote to approve the Upton Fire-EMS Associations
62 request for up to two thousand five hundred dollars (\$2,500) from the Risteen D Trust Fund for
63 beautification purposes to decorate the town common for the 2022 holiday season.

64 **Nipmuc Rod & Gun Club – One Day Liquor License Applications December 3, 4, 10, 11, 17, 18,
65 31/January 7, 8, 13, 14, 15**

66 The Board reviewed the applications submitted by Nipmuc Rod and Gun Club for special one
67 day all alcohol beverages. Applications are for dates in December and January.

68 **Steve Matellian MOVED** that the Board vote to approve the applications submitted by Nipmuc
69 Rod and Gun Club; Event Manager Alison Foley DeMauro special 1-day All Alcohol Beverages

77 license for events at Nipmuc Rod and Gun Club, 88 Fiske Mill Road, Upton, MA for the dates of
78 December 3, 4, 10, 11, 17, 18, 31/January 7, 8, 13, 14, 15.

79

80 **Annual Liquor License Renewals**

81 **Maureen Dwinnell MOVED** that the Board vote to approve the following Liquor License
82 renewal applications, contingent on successful inspections for the following:

83

84 Country Club Sooper
85 Susma Corp (Colonial Liquors)
86 Ra Perkins (Liquor Plus)
87 Red Rock Grill and Bar
88 KB Holdings (118 Main Street Kitchen and Spirits
89 Silenus' Cellar (Fiske & Main)
90 Rushford & Sons Brewhouse

91

92 **Second: Select member Matellian, Chair Simas, Unanimous,**

93

94 **MINUTES**

95 **Steve Matellian MOVED** that the Board of Selectmen vote to approve the meeting minutes of
96 October 18, November 1, 2022.

97 **Second: Select member Dwinnell, Unanimous, Chair Simas.**

98

99 **Maureen Dwinnell MOVED** that the Board of Selectmen vote to approve the meeting minutes
100 of October 25, 2022.

101 **Second: Select member Matellian, Unanimous, Chair Simas.**

102

103 **BOARD OF SELECTMEN WORKSHOP**

104 Discussion Items
105 Town Center
106 Holy Angels
107 Development in W. Upton
108 Discuss Parking in relation to 140 redesign project (@25%)
109 ARPA Funds

110

111 **ADJOURNMENT**

112 **Maureen Dwinnell MOVED** to adjourn the meeting of October 4, 2022, at 9:51 PM.

113 **Second: Select member Matellian, Unanimous, Chair Simas.**

114

115 Respectfully submitted,
116 Sandra Hakala, Executive Assistant