

**PURPOSE:**

To provide graduating Upton high school seniors with the opportunity to receive town scholarships, as either identified by the applicable trust fund or awarding agency.

**POLICY:**

**Policy:** The Select Board's office will provide scholarship applications to schools or make them available to graduating students. Annually, or as funds allow, a maximum of eight (8) scholarships will be awarded:

- Six (6) scholarships of \$1,000 each funded by the E. W. Risteen Scholarship Fund or E.W. Risteen B Welfare Trust Fund.
- Two (2) scholarships of \$200 each, one from "The Ernest W. Ramsey Scholarship Fund" and one from the "Gary Bates Scholarship Fund".

As stipulated in the trust fund documents, the Ramsey and Gary Bates Scholarships will be awarded to deserving Upton students furthering their education. The six Risteen scholarships will be awarded first to students who demonstrate need and intend to pursue or further their education, and secondly to those who demonstrate need and have past involvement in public service activities. Awards outside these criteria will be at the discretion of the Select Board.

**APPLICABILITY:**

This policy applies to the Select Board, who are the awarding authority, and graduating high school seniors who apply for available scholarships. Scholarships must comply with the intent of the trust documents, including:

- "The Ernest W. Ramsey Scholarship Fund" (Article 9, Special Town Meeting Warrant, October 30, 1989).
- "The Gary Bates Scholarship Fund" (Article 29, March 11, 1972 Annual Town Meeting Warrant).
- "E.W. Risteen Scholarship Fund" and "E.W. Risteen B Welfare Trust Fund" (Section 13(b) of the Ella W. Risteen will).

**IMPLEMENTATION PROCEDURE:**

1. Confirm funds are available within the identified accounts.
2. If any account has insufficient funds, reduce the number of awards accordingly.
3. Provide information to schools or make public information about the scholarships.
4. Work with schools or identify a public notice deadline for application submission.
5. Review all applications and award scholarships based on the criteria.
6. Provide payment when awardees submit evidence of a class, program, or qualified expense.

**DEFINITION:**

Municipal or Public Service is identified as a field that benefits or potentially benefits a state, city, or town and whose salary usually falls under their respective budget or tax base. Post High School Education or Training include; college or vocational and technical post graduate training programs.

**APPROVED BY:**

Select Board, Chair: Laura Hebb



Select Board: Brett Simas .....



Select Board: Maureen Dwinnell



**Original date:** ..... September 18, 2012

**Revised date:** ..... December 17, 2024

**Revised date:** ..... January 7, 2025