

**BOARD OF  
ASSESSORS  
MEETING  
MINUTES**

**January 11, 2017**

**Town Hall 1 Main St., Upton, MA 01568**

**Chairman James Earl, Assessor Kelly McElreath, Assessor  
William Taylor, Department Coordinator, Tracey Tardy**

1 The meeting, located at 1 Main St Upton MA, Ground floor conference room, was called  
2 to order by Chairman Earl at 4:07 p.m. Second: Assessor Taylor, Majority vote of the  
3 Board.

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5 Attendees: Chairman James Earl, Assessor Bill Taylor, Assessor Kelly McElreath and  
6 Department Coordinator Tracey Tardy, Mr. McDonnell was at the start of the meeting  
7 and Mrs. Cooper arrived @ 5:00

8  
9 Motion was made by Assessor McElreath to accept the meeting minutes from  
10 December 28, 2016. Assessor Taylor mentioned an error in line 24 I to Aye and line 14  
11 Moto to Motor. Motion was made to accept the minutes with those changes made.  
12 Second: Chairman Earl, unanimous vote by the Board with Assessor Taylor.

13  
14 Motion made by Assessor McElreath to accept the meeting executive session meeting  
15 minutes with a change to line 13 I to aye. Second Assessor Taylor, unanimous vote by  
16 the Board with Chairman Earl.

17  
18 Motion was made by Assessor McElreath to approve the vouchers Second: Chairman  
19 Earl, unanimous vote by the Board, Assessor Taylor

20  
21 2 abutters lists were certified 213 Milford St and 52 Forest St

22  
23 Motion was made by Assessor McElreath to approve the motor vehicle abatement  
24 applications and certificates Second: Chairman Earl, unanimous vote by the Board with  
25 Assessor Taylor

26  
27 Wetlands discussion was tabled until further notice.

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29 Motion to hold executive session opening until after a meeting with Mr. McDonnell. Second  
30 Assessor Taylor, unanimous vote by the Board with Chairman Earl

31  
32 Mr. McDonnell of 10 Church St came in to discuss his two parcels and the value increase.  
33 Assessor McElreath explained how most of the town values increased this year because of the  
34 sales in town and certification. She explained that the town was audited by the state and the  
35 values fell with in all the guidelines for certification. Assessor McElreath then explained the  
36 abatement process to Mr. McDonnell and when the deadline to apply was.

37  
38 At 4:30 p.m. A roll-call motion was made by Assessor McElreath to enter into Executive  
39 Session under M.G.L. Chapter 30A section 21, Exception #7: to comply with, or act under the  
40 authority of, any general law citing G.L. c. 59, s 60 as the stature requiring confidentiality for  
41 the purpose of reviewing real state exemption applications.

42

43 Roll Call vote: Assessor Taylor: aye, Chairman Earl: aye, Assessor McElreath Aye Motion was  
44 approved and the board entered into executive session. The Board will reconvene at the  
45 conclusion of the executive session

46  
47 4:56 p.m. Assessor McElreath made a motion to reopen the open meeting. Second Assessor  
48 Taylor, Unanimous vote by the Board with Chairman Earl.

49  
50 5:00 meeting with Judith Hebb was cancelled

51  
52 5:01 Met with Janice Cooper to discuss the value of her property located at 77 Prospect St.  
53 Mrs. Cooper feels that 20% or more of her property is under a gas line easement and that she  
54 should receive a discount on the land to reflect that. Assessor McElreath explained the value  
55 increase and certification and abatement procedures to Mrs. Cooper.

56  
57 Budget was reviewed and a small change needed to be made to the Coordinators wages for  
58 the extra day in the year.

59  
60 Permits for August, September and October were reviewed.

61  
62 The sales report from the Warren Group was reviewed.

63  
64 The notice from the DOR regarding the Verizon ATB case was reviewed and the Coordinator  
65 was asked if a response had been into the state agreeing with the decision. The Coordinator  
66 notified the Board that the State was notified after the last meeting when it was approved to  
67 and accepted.

68  
69 The Annual report for 2016 was approved

70  
71 A discussion took place regarding moving the meeting night to Tuesday's at 5:30 on the 2 and  
72 4 Tuesday as Assessor McElreath will be changing jobs and unable to attend the meetings if  
73 they stay at the 4:00 time frame. This will begin with the second meeting in February. The  
74 Board will meet the 4<sup>th</sup> Tuesday February 21<sup>st</sup> instead of the 22<sup>nd</sup>.

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78 Meeting adjourned @ 5:06 p.m.

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81 Respectfully Submitted,

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84 Tracey Tardy, Department Coordinator

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