

**BOARD OF
ASSESSORS
MEETING
MINUTES**

January 24, 2018

Town Hall 1 Main St., Upton, MA 01568

**Chairman James Earl, Assessor Kelly McElreath, Assessor
William Taylor, Department Coordinator, Tracey Tardy**

1 The meeting, located at 1 Main St Upton MA, Ground floor conference room, called to
2 order by Assessor McElreath at 4:11 p.m. Second: Chairman Taylor, unanimous vote by
3 the Board with Assessor Earl

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5 Attendees: Chairman Bill Taylor, Assessor McElreath, Assessor Earl and Department
6 Coordinator Tracey Tardy

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8 Motion made by Assessor McElreath to accept the meeting minutes from 1/8/18.
9 Second: Chairman Taylor, unanimous vote by the Board with Assessor Earl

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11 Motion made by Assessor McElreath to accept the Executive session meeting minutes
12 from 1/8/18. Second: Chairman Taylor, unanimous vote by the Board with Assessor
13 Earl

14
15 Motion to approve Vouchers, unanimous vote by the Board

16
17 Warren group sales report for December and the annual report were reviewed.
18 Assessor McElreath requested a copy to be emailed to her.

19
20 Assessor McElreath reviewed the FY19 budget with the other Board members. They
21 agreed it was fine and okay to send to the Finance Committee and the Town Manager

22
23 The 2017 annual report was reviewed and submitted to the Town Manager

24
25 The next meeting is scheduled for February 14, 2018 @ 4:00 p.m.

26
27 Meeting adjourned @ 4:21 p.m. to enter into executive session. The Board will not
28 reopen the meeting after executive session. Unanimous vote by the Board

29
30 Coordinator asked for the Chairman to contact Conservation regarding the lots in
31 question between the Grafton and Upton Line and see if they have moved forward with
32 speaking with the lawyers.

33
34 Respectfully Submitted,

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36
37 Tracey Tardy, Department Coordinator

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