

**BOARD OF  
ASSESSORS  
MEETING  
MINUTES**

**January 25, 2017**  
**Town Hall 1 Main St., Upton, MA 01568**  
Chairman James Earl, Assessor Kelly McElreath, Assessor  
William Taylor, Department Coordinator, Tracey Tardy

1 The meeting, located at 1 Main St Upton MA, Ground floor conference room, was called  
2 to order by Assessor McElreath at 9:09 a.m. Second: Assessor Taylor, unanimous vote  
3 by the Board, Chairman Earl

4  
5 Attendees: Chairman James Earl, Assessor Bill Taylor, Assessor Kelly McElreath and  
6 Department Coordinator Tracey Tardy and Dan Lane from Northeast Revaluation Corp.

7  
8 The purpose of the meeting was to have Mr. Lane review the property cards and  
9 valuations. Mr. Lane walked the Board through each part of the property card and  
10 explained what tables were used for valuation and which sections of the card were just  
11 descriptive and which parts have a valuation table attached.

12  
13 Assessor Taylor asked for the definition of a neighborhood and Mr. Lane explained it  
14 was all about the location of the property. Neighborhood is land of a similar type. Not  
15 necessarily a subdivision.

16  
17 Meeting adjourned @ 10:43 p.m.

18  
19  
20 Respectfully Submitted,

21  
22  
23 Tracey Tardy, Department Coordinator  
24