

**BOARD OF  
ASSESSORS  
MEETING  
MINUTES**

**December 14,2016**

**Town Hall 1 Main St., Upton, MA 01568**

**Chairman James Earl, Assessor Kelly McElreath, Assessor  
William Taylor, Department Coordinator, Tracey Tardy**

1 The meeting, located at 1 Main St Upton MA, Ground floor conference room, was called  
2 to order by Assessor McElreath at 4:10 p.m. Second: Chairman Earl, Unanimous vote of  
3 the Board with Assessor Taylor

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5 Attendees: Chairman James Earl, Assessor Kelly McElreath Assessor Bill Taylor and  
6 Department Coordinator Tracey Tardy.

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8 Motion was made by Assessor McElreath to accept the meeting minutes from  
9 November 29,2016. Second: Chairman Earl, unanimous vote of the Board with  
10 Assessor Taylor

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12 Motion was made by Assessor McElreath to approve the vouchers Second: Assessor  
13 Taylor unanimous action of the Board with Chairman Earl.

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15 Motion was made by Assessor McElreath to approve and sign the actual 2017 real  
16 estate, personal property and liens commitments. Second: Assessor Taylor, unanimous  
17 vote of the Board with Chairman Earl.

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19 An executive session was not called as the exemption applications were not complete.  
20 They will be reviewed and approved at the next meeting.

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22 The wetlands project was tables until a future time do to the weather.

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24 The Warren group sales report, November deeds and July permits were reviewed.

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26 Motion was made by Assessor McElreath to have Assessor Taylor and the Department  
27 Coordinator attend the MAAO course 6 for valuation. Second: Chairman Earl,  
28 unanimous action of the Board with Assessor Taylor.

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30 Motion was made by Assessor McElreath to have a discussion regarding the FY2018  
31 budget. Second: Assessor Taylor, unanimous action of the Board with Chairman Earl.  
32 The Board voted to increase the school budget from \$1,800 to \$2,000 and remove  
33 phase 2 of the measure and list from the budget and have it put on as an article at the  
34 ATM. They also reviewed the contract to figure how much should be placed on the  
35 warrant each year for the next 4 years to prepare for the next certification. The Board  
36 agreed that an article for \$11,000 should be placed on the warrant for the next 4 years.

37

38 Assessor McElreath and the Coordinator will work on making the changes to the budget  
39 and write up the explanation for the finance committee and submit it. The final budget  
40 will be discussed at the next meeting.

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42 5 abutters lists were certified 3 for Grove St 025-015.01,025-015.02,025-015.03, 1 for  
43 School St 015-119 and 1 for East St 013-013

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45 Motion was made by Assessor Taylor to accept the ATB settlement with regard to the  
46 Verizon cases that are outstanding. Second: Assessor McElreath unanimous vote by  
47 the Board with Chairman Earl.

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49 The next meeting will be held on December 28, 2016 @ 4:00

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51 Meeting adjourned @ 4:46 p.m.

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54 Respectfully Submitted,

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57 Tracey Tardy, Department Coordinator

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