

**BOARD OF
ASSESSORS
MEETING
MINUTES**

February 17, 2016

Town Hall 1 Main St., Upton, MA 01568

**Chairman James Earl, Assessor Kelly McElreath, Department
Coordinator, Tracey Tardy**

1 The meeting, located at 1 Main St Upton MA, Ground floor conference room, was called to order by
2 Chairman Earl @ 4:05 p.m. Second: Assessor McElreath, majority vote by the Board.

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4 Attendees: Assessor James Earl, Assessor Kelly McElreath and Department Coordinator Tracey Tardy

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6 Motion was made by Assessor McElreath to accept the meeting minutes from February 17, 2016.
7 Second: Chairman Earl, majority vote by the Board.

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9 Work plan was tabled until next meeting.

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11 Motion was made by Assessor McElreath to not pick up above ground pools for real estate as they are not
12 a fixed item to the property and the Board would like to continue with the past practice. Second:
13 Chairman Earl, majority vote by the Board.

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15 Motion was made by Assessor McElreath for the town to charge a fee for not returning the income and
16 expense form for all apartment buildings and commercial and industrial properties. This is a state
17 requirement and without them it is difficult to complete the valuation process. Second: Chairman Earl,
18 majority vote by the Board.

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20 At 4:32 p.m. A roll-call motion was made by Assessor McElreath to enter into Executive Session under M.G.L.
21 Chapter 30A section 21, Exception #7: to comply with, or act under the authority of, any general law citing G.L.
22 c. 59, s 60 as the statute requiring confidentiality for the purpose to review all real state abatement applications.

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24 Roll Call vote: Assessor McElreath: I, Chairman Earl: I Motion was approved and the board entered into
25 executive session. The Board will not be returning to an open meeting and will be adjourning the meeting in the
26 executive session.

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29 Respectfully Submitted,

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32 Tracey Tardy, Department Coordinator