

**BOARD OF  
ASSESSORS  
MEETING  
MINUTES**

**February 24,2016**

**Town Hall 1 Main St., Upton, MA 01568**

**Chairman James Earl, Assessor Kelly McElreath, Department  
Coordinator, Tracey Tardy**

1 The meeting, located at 1 Main St Upton MA, Ground floor conference room, was called to order by  
2 Chairman Earl @ 4:11 p.m. Second: Assessor McElreath, majority vote by the Board.

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4 Attendees: Assessor James Earl, Assessor Kelly McElreath and Department Coordinator Tracey Tardy

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6 Motion was made by Assessor McElreath to accept the meeting minutes from February 17, 2016.  
7 Second: Chairman Earl, majority vote by the Board.

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9 Motion was made by Assessor McElreath to accept the executive session minutes from February 27,2016.  
10 Second: Chairman Earl, majority vote by the Board.

11  
12 Work plan for the certification was reviewed and the Board agreed with the time frames for each section  
13 of completion that was proposed by the State (DOR) and Northeast Revaluation. The plan will be sent to  
14 the DOR early next week.

15  
16 A review was done regarding information that we may be able to send to the state in advance to prep for  
17 the certification in hopes of cutting down the time they will need to take for our review. The Coordinator  
18 will begin gathering information next week and work with the revaluation company to try and get the  
19 state as much info upfront as possible.

20  
21 5 abutters list were certified. 34 Prospect St., 6 Main St, 9 Walker Dr, 29 Warren St, 108 Grove St

22  
23 Dan Lane from Northeast Revaluation spoke with the Department Coordinator and asked to speak to the  
24 board regarding what they plan to do if the certification goes from 3 to 5 years regarding the cyclical  
25 inspection and the next possible certification after Fy2017. The Board agreed that the cyclical inspections  
26 should begin in fy2017 as originally planned to keep the 9 year cycle that the town has always followed  
27 per state law as that part of the law is not changing just the date for the next certification.

28  
29 Chairman Earl has agreed to attend a class being offered on chapter 61 land on March 28<sup>th</sup> as the  
30 Coordinator cannot attend it as she will be going to a different class on new legislative laws on the 30<sup>th</sup>.  
31 Assessor McElreath may attend the class on the 30<sup>th</sup> as well.

32  
33 7 real estate certificates were approved and 8 denial letters.

34  
35 The Board would like a meeting scheduled with the Narragansett Indian tribe to review their request to  
36 become exempt. The Coordinator will try to schedule that for the 2<sup>nd</sup> meeting in March on the 23<sup>rd</sup>.

37  
38 The letter from Mr. Amato of East St regarding removal of his land from chapter 61A and the towns first  
39 right to refusal was reviewed. No further action will be taken until notice from the Board of Selectmen is  
40 received as to what the town plans to do and until Mr. Amato is ready to sell. At that time roll back taxes  
41 and fees will be sent out and the property will be removed from chapter.

42  
43 Meeting was adjourned @ 4:36 p.m.

44  
45 Respectfully Submitted,  
46 Tracey Tardy, Department Coordinator