

**BOARD OF
ASSESSORS
MEETING
MINUTES**

May 22, 2018

Town Hall 1 Main St., Upton, MA 01568

William Taylor Chairman, Assessor Kelly McElreath, Assessor James Earl, Department Coordinator, Tracey Tardy

1 The meeting, located at 1 Main St Upton MA, ground floor conference room, called to
2 order by Assessor McElreath at 4:26 p.m. Second: Chairman Taylor, unanimous vote
3 by the Board with Assessor Earl

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5 Attendees: Chairman Bill Taylor, Assessor McElreath, Assessor Earl and Department
6 Coordinator Tracey Tardy

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8 Motion to add to the agenda the following items: reorganize the Board and appoint the
9 Coordinator. Make changes to the cost tables for Colonials, saltbox, garrison & gambrel
10 style homes. Convert the stand-alone condos to different styles. Unanimous vote by
11 the Board to ass the items.

12
13 Motion made by Assessor McElreath to appoint William Taylor as the Chairman of the
14 Board of Assessors. Unanimous vote by the Board

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16 Motion by Assessor McElreath to appoint Tracey Tardy as the Department Coordinator.
17 Unanimous vote by the Board.

18
19 Motion by Assessor McElreath to approve the open and executive session meeting
20 minutes from April 25 and May 3. Unanimous vote by the Board

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22 Motion by Assessor McElreath to approve vouchers, unanimous vote by the Board

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24 Motion by Assessor McElreath to approve motor vehicle abatement applications and
25 certificates, unanimous vote by the Board

26
27 The April Warren Group sales report was reviewed.

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29 Deed from March were reviewed.

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31 Permits from February and March were reviewed.

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33 Motion made by Chairman Taylor to change the cost table in the Patriot System to have
34 Colonial, Saltbox, Garrison & Gambrel style homes to be in one category under Colonial
35 and an adjustment will be made for the second floor with the roof style. This will be
36 done to make sure all the styles are more consistent in town as some of the styles
37 currently are having large price increases because there are not enough sales to adjust
38 them at a reasonable rate. Unanimous vote by the Board.

39
40 Motion made by Chairman Taylor to convert the Rockwood Meadows condos from town
41 house style condos to cape condos and ranch condos to better reflect the styles of the

42 units. The development is considered stand-alone condominiums but the town house
43 description and style doesn't really fit the unit. Unanimous vote by the Board.

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45 The next meeting will be scheduled for June 13, 2018

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47 Meeting adjourned at 4:36 p.m. to enter into executive session. The open meeting will
48 not reconvene.

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50 Respectfully Submitted,

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53 Tracey Tardy, Department Coordinator

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