

**BOARD OF  
ASSESSORS  
MEETING  
MINUTES**

**May 9, 2017**

**Town Hall 1 Main St., Upton, MA 01568**

**Chairman James Earl, Assessor Kelly McElreath, Assessor  
William Taylor, Department Coordinator, Tracey Tardy**

1 The meeting, located at 1 Main St Upton MA, Ground floor conference room, was called  
2 to order by Assessor McElreath at 5:10 p.m. Second: Chairman Earl, unanimous action  
3 of the Board

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5 Attendees: Chairman James Earl, Assessor Bill Taylor, Assessor McElreath, Department  
6 Coordinator Tracey Tardy and the following visitors: Michael Penko from Conservation  
7 and Brian MacEwen from Graz Engineering.

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9 Brian MacEwen came to the meeting to speak about the Adams land located within  
10 Grafton and Upton. Mr. MacEwen presented a plan showing the Adams land  
11 subdivided and stated the deeds have an incorrect reference of the Grafton and Upton  
12 Line. When the land is plotted using the meets and bounds from the Adams deed and  
13 surrounding deeds, it shows the land goes into Upton and does not stop at the town  
14 line. Mr MacEwen was able to locate the Grafton/Upton town line with many markers  
15 and feels the location is correct. Thus, the deeds are incorrect when referencing the  
16 boundary referencing as the the town line. The Board thanked Mr. MacEwen for his  
17 presentation and will take this information under advisement.

18  
19 Motion was made by Assessor McElreath to reorganize the office. Assessor McElreath  
20 nominated William Taylor to be Chairman of the Board, Second by Assessor Earl.  
21 Unanimous action of the Board.

22  
23 Motion was made to appoint Tracey Tardy as the Department Coordinator by Assessor  
24 McElreath, second: Chairman Taylor. Unanimous action of the Board.

25  
26 Abutters list for 33 School St fka 0 Church St. was certified

27  
28 Building permits for March were reviewed

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30 Deeds for January, February and March were reviewed

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32 Motor vehicle abatement application and certificates were approved.

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34 The Board reviewed the letter received from CHR Realty Trust regarding the change of  
35 use from chapter 61A to land for 5.52+/- acres. Motion was made by Assessor  
36 McElreath to accept the letter as sufficient notice to remove the land from 61A giving the  
37 Town the first right of refusal. Second: Assessor Earl. Unanimous action of the Board.

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39 Assessor McElreath with contact the Town Manager to let the BOS office know that all  
40 items that are required to be with the letter were received. Chairman Taylor will speak  
41 with the Conservation Dept.

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43 The GIS data /map project was tabled until a future meeting.

44

45 The Board reviewed a letter received from Mrs. Carey of 85 Hartford Ave South  
46 regarding the value of her home. The Department Coordinator along with Assessor  
47 McElreath with respond to the letter regarding the value.

48

49 A motion was made to create a policy regarding documentation needed for filing a  
50 chapter 61A application. Along with the state guidelines for chapter 61A section 6 the  
51 applicant must provide proof of income from the farm. Unanimous action of the Board.

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53 Department Coordinator let the Board know that Metacomet Land Trust has paid the  
54 taxes for Fy2017 and now been placed in the exempt status.

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57 Meeting adjourned to executive session @ 6:23 p.m.

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60 Respectfully Submitted,

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63 Tracey Tardy, Department Coordinator

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