

**BOARD OF
ASSESSORS
MEETING
MINUTES**

June 12, 2018

Town Hall 1 Main St., Upton, MA 01568

**William Taylor Chairman, Assessor Kelly McElreath, Assessor
James Earl, Department Coordinator, Tracey Tardy**

1 The meeting, located at 1 Main St Upton MA, ground floor conference room, called to
2 order by Assessor McElreath at 4:03 p.m. Second: Chairman Taylor, unanimous vote
3 by the Board with Assessor Earl
4

5 Attendees: Chairman Bill Taylor, Assessor McElreath, Assessor Earl and Department
6 Coordinator Tracey Tardy
7

8 Motion by Assessor McElreath to approve the open and executive session meeting
9 minutes from May 22, 2018. Unanimous vote by the Board
10

11 Motion by Assessor McElreath to approve vouchers, unanimous vote by the Board
12

13 Motion by Assessor McElreath to approve motor vehicle abatement applications and
14 certificates, unanimous vote by the Board
15

16 Deed from April & May were reviewed.
17

18 Permits from April were reviewed.
19

20 Accountant report from May reviewed and compared with the office worksheet
21

22 Sample letter that will go out to the phase 3 cyclical (Measure and list) property owners
23 as reviewed. The letters will be mailed by Northeast Revaluation and the appointments
24 will be set by them as well.
25

26 Assessor McElreath requested that Department Coordinator touch base with Mr.
27 Nydam's daughter regarding the land that is in chapter 61A. Receipts were dropped off
28 at the office for product sold but more information will be required to keep the
29 agricultural and productive woodland status.
30

31 The next meeting will be scheduled for June 27 2018 @ 3:30 p.m.
32

33 Meeting adjourned at 4:19 p.m. to enter into executive session. The open meeting will
34 not reconvene.
35

36 Respectfully Submitted,
37

38
39 Tracey Tardy, Department Coordinator
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