

**BOARD OF
ASSESSORS
MEETING
MINUTES**

July 26, 2017

Town Hall 1 Main St., Upton, MA 01568

**Chairman James Earl, Assessor Kelly McElreath, Assessor
William Taylor, Department Coordinator, Tracey Tardy**

1 The meeting, located at 1 Main St Upton MA, Ground floor conference room, called to
2 order by Assessor McElreath at 4:01 p.m. Second: Chairman Taylor, unanimous
3 Assessor Earl

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5 Attendees: Chairman Bill Taylor, Assessor McElreath, Assessor Earl and Department
6 Coordinator Tracey Tardy

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8 Motion made by Assessor McElreath to accept the meeting minutes from 6/28/17 with
9 an amendment to line 58 to remove the words "to executive session". Second Chairman
10 Taylor, unanimous Assessor Earl

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12 Review of the building permits for June

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14 Review of the deeds for June and the Waren Group sales report

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16 Motion made by Assessor McElreath to approved Motor vehicle abatement application
17 and certificates. Second: Assessor Earl, unanimous Chairman Taylor

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19 Motion to approve Vouchers, unanimous vote by Board

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21 The GIS data /map project is being tabled until a future meeting.

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23 Wet land project was tabled until a future meeting.

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25 The Department Coordinator updated the Board regarding information that was
26 collected for the solar farm on Walker Dr. All data collected was sent to John Ervy from
27 Northeast Revaluation to help us with the value of the personal property of the panels
28 and other equipment.

29
30 John Ervy was also asked to contact the Grafton Upton Rail Road regarding all the
31 personal property equipment for the business at the Maple Ave location. Mr. Ervy was
32 told by management that it all belongs to the Rail Road and not any sub companies.
33 The Board has requested a letter be sent to the Grafton Upton Rail Road to get that
34 response in writing.

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36 A discussion took place regarding the Cooper ATB case that was just filed. Chairman
37 Taylor had already begun the research to prove the value is consistent with others
38 similar in town and that neighborhood.

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40 The Board reviewed the information for the ATB case that was filled for FY2018 against
41 the town from Level 3 Communications.

42

43 Ken Glowacki has requested a letter from the Assessor's office with regard to the
44 Dwinnell personal property taxes and why some of the items billed are in question. The
45 Board agreed to have the Department Coordinator write a letter and Chairman Taylor
46 will review.

47
48 Mr. Glowacki also asked the Board to review the paperwork that was billed under
49 William Willis, map 12 lot 6. Upton the tax taking and title search it was found to have
50 been billed to an incorrect owner. Mr. Glowacki wants the Boards permission to have
51 corrected bills printed to rectify the error and tax taking. The Board agreed that this
52 should move forward and be done.

53
54 Chairman Taylor informed the other Board members that he had begun the project
55 regarding influence coded for wet lands and easements. He is in the process of
56 collecting all the data to analyze it and will update the Board at a future meeting with his
57 findings. At that time, the Board will discuss any policies.

58
59 GIS mapping project is on hold

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61 Chairman Taylor informed the Board that the town maps for the Mechanic St area are
62 incorrect and will need to be fixed by the mapping company.

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64 The next board meeting will be held on August 16th instead of the 9th and on August
65 30th. September's meeting will be on September 12th @ 5:00

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67 Meeting adjourned to executive session @ 4:20 p.m.

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70 Respectfully Submitted,

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73 Tracey Tardy, Department Coordinator

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