



# TOWN OF UPTON, MASSACHUSETTS

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## BOARD OF SELECTMEN

### **FIRE CHIEF**

#### TOWN OF UPTON MASSACHUSETTS

A Town of approximately 8,000 residents located 35 miles west of Boston, Massachusetts, Upton Massachusetts is seeking qualified candidates for the position of Fire Chief pursuant to MGL Chapter 48, Section 42A. This strong combination department consists of 8 full-time personnel, including the Chief and approximately 25 paid-on-call employees. Candidates must have ten (10) years of experience in Fire and Emergency Medical Services work with five (5) years in a related supervisory capacity. Must have experience in an organization that provides a combination Fire/EMS department. Required to be Fire Fighter I and II and Fire Officer I and II with Fire Officer III/IV preferred. The candidate will be HAZMAT Operations certified, current with ICS & NIMS Standards, possess a valid Driver's license, and CDL preferable. Additionally, the ideal candidate will be EMT certified, preference to paramedic certification.

The Upton Fire Chief is responsible for effectively managing the operations of the Fire and EMS Department to include the protection of life and property in fire suppression, fire prevention, emergency medical services, and emergency management operations.

Responsibilities include, but not limited to, budget development and strict adherence to its management, effective personnel management, labor contract negotiations, EMS & Fire operations management, Emergency Management and incident command. The successful candidate will function as a Firefighter/EMT-(P) as required by the situation and staffing levels and will exhibit proficient knowledge and understanding of Fire Rescue, EMS, Emergency Management and incident command systems, fire, rescue, and medical training, NFPA codes and standards, and be computer literate.

Graduate from a college or university with a Bachelor's Degree in Fire Science, Public Administration, or related degree or Master's Degree in Public Administration, graduate of the Executive Fire Officer program and credentialed Ma Fire Chief preferred. The successful candidate, once hired will be required to be either a resident of Upton or a resident of a town contiguous to Upton. The salary range will be subject to contractual negotiation within an estimated range of one hundred eight thousand to one hundred twenty-thousand dollars (\$108-120,000) annually, relevant to qualifications and experience.

Please send completed application and resume to the Office of the Town Manager by 12:00 PM on May 17, 2018 either by email to: [jobs@uptonma.gov](mailto:jobs@uptonma.gov) or by mail: Human Resources, 1 Main Street, Suite 1, Upton, MA 01568. Applications and the job description are available on the Town's website: [www.uptonma.gov](http://www.uptonma.gov) under "Employment".

The Town of Upton is an Equal Opportunity Employer.

***Internally Posted: April 17, 2018***

***Externally Posted: April 17, 2018***