



**Application for Abatement
Water & Sewer Bill
Town of Upton Department of Public Works
100 Pleasant Street
Upton, MA 01568**

Application for Abatement

I, _____ of _____
(Your name) (Complete Address)

Service address if different _____ Phone number: _____

_____ (Water Bill Amount) _____ (Account #) _____ (Water Bill Number)

Abatement request for the billing period _____ due to reason stated below.
(Date of Water Bill)

Customers who file an abatement application are required to have no prior outstanding Water and Sewer bills (including payment of penalties and interest, if applicable). The customer must submit a **Water/Sewer Abatement Plumbers Verification form** as to the cause of the leak, signed by a licensed plumber having personal knowledge of the facts, and a copy of the repair bill. (Note; All plumbing work requires a plumbing permit.) The leak consumption must exceed 200% above the average usage for the preceding three years to qualify per the Exception Water/Wastewater Bill Policy. The abatement amount shall be calculated by the difference in steps above 200% usage. Consumption above this 200% will be calculated at Step 1. If the required payment is not made before or at the time the application is submitted, interest will accrue on any amount due over 30 days old. The request for water and sewer abatement must be received at the **DPW Office at 100 Pleasant Street, Upton MA 01568**. You may also forward the application via email to cpeterson@uptonma.gov.

Other information to support this application (Please attach additional sheets if necessary)

Customer Signature _____ Date _____

For Official Use Only	
<input type="checkbox"/> Billing Error <input type="checkbox"/> High Estimated Bill <input type="checkbox"/> Meter Reading Error	<input type="checkbox"/> Billing Period Beyond 100 Days <input type="checkbox"/> Extenuating Circumstances <input type="checkbox"/> Faulty Operating Equipment
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied _____ Director of Public Works _____ Explanation: _____ _____	

Plumber Verification

I, _____
(Plumber's Name) (Trade Name if different)

(Plumber's Complete Address)

have repaired a leak at _____
(Customer's Address)

for _____ on _____
(Customer's Name) (Date of Repair)

Plumber Permit Number for job _____

Please check all that apply.

- I hereby verify that water usage from that leak did not enter the Town's Sewer System.
- It is my professional opinion the water usage resulting from this plumbing problem resulted in water usage of _____ gallons.
- Please add any other additional information you feel is applicable to this incident. (Please use additional paper if necessary).

Plumber's Signature _____

License Number _____

Telephone Number _____

A copy of the Water & Sewer Bill in question must be attached to the Application for Abatement along with a copy of the plumber's bill to receive abatement for sewer charges.