

The Commonwealth of Massachusetts  
Appellate Tax Board

STATEMENT UNDER INFORMAL PROCEDURE

Docket No. **X**- \_\_\_\_\_

\_\_\_\_\_  
Appellant (State full name of each appellant)

vs.

BOARD OF ASSESSORS OF THE CITY (TOWN) OF \_\_\_\_\_  
Appellee

1. This is an appeal from the refusal of the appellee to abate a tax assessed (or grant an exemption under G.L. \_\_\_\_\_) for the fiscal year \_\_\_\_\_ on (check one):  real estate,  personal property,  other (describe) \_\_\_\_\_ owned or occupied by the appellant on January 1, \_\_\_\_\_.
2. The address or location of the property is \_\_\_\_\_.
3. Describe the property briefly: \_\_\_\_\_.
4. The appellee valued the property at \$ \_\_\_\_\_ and assessed a tax thereon at the rate of \$ \_\_\_\_\_ per \$1000 in the total amount of \$ \_\_\_\_\_.
5. The tax was paid on (list dates of payment): \_\_\_\_\_ with \$ \_\_\_\_\_ of interest.
6. On (date) \_\_\_\_\_ the appellant applied for abatement in writing to the appellee.
7. On (date) \_\_\_\_\_ the appellee denied the application for abatement or granted a partial abatement of \$ \_\_\_\_\_.
8. The appellant is aggrieved by the decision of the appellee and objects thereto on the ground that the property was overvalued and/or \_\_\_\_\_.
9. The appellant claims that the fair cash value of the property subject to taxation was \$ \_\_\_\_\_.
10. The appellant requests that a hearing be held upon this statement and that such portion of the tax as may be determined to be excessive be abated, and that such further relief as may be proper be granted.
11. Service of papers in connection with this appeal may be made on appellant or his/her attorney at:

(Name) \_\_\_\_\_ (Address) \_\_\_\_\_

(Tel. No.)(\_\_\_\_\_) \_\_\_\_\_

Signature (MUST BE SIGNED) \_\_\_\_\_

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WAIVER OF APPEAL AND ELECTION OF INFORMAL PROCEDURE

The appellant hereby waives any right of appeal to the Appeals Court or Supreme Judicial Court from any decision of the Appellate Tax Board, except upon questions of law raised by the pleadings, or by an agreed statement of facts, or shown by the report of the Board, and elects the informal procedure for the determination of the petition for abatement in the above-named appeal. By electing the informal procedure, the appellant waives any right to a report of the Board or other statement of reasons for the Board's decision pursuant to G.L. c. 58A, §13. The Appellant's waiver of the right of appeal and the right to a report or other statement of reasons for the Board's decision shall be void if the appeal is transferred by the appellee to the formal procedure pursuant to G.L. c. 58A, §7A.

Signature (MUST BE SIGNED) \_\_\_\_\_