



# TOWN OF UPTON, MASSACHUSETTS

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## FINANCE COMMITTEE

### RESERVE FUND TRANSFER REQUEST

\_\_\_\_\_ Date

*Request is hereby made to the Finance Committee for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6, of the Massachusetts General Laws:*

1. Amount requested: \_\_\_\_\_
2. To be transferred to: \_\_\_\_\_ (Give name of appropriation)
3. Present balance in said appropriation: \$ \_\_\_\_\_
4. The amount requested will be used for (give specific purpose):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

5. This expenditure is extraordinary and/or unforeseen for the following reasons:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Officer / Department Head

#### Action of Advisory Committee

Date of Meeting: \_\_\_\_\_ Number Present and Voting: \_\_\_\_\_

Transfer voted in the sum of \$ \_\_\_\_\_ Disapproved \_\_\_\_\_

\_\_\_\_\_ Finance Committee Chairperson

#### FINANCE COMMITTEE MEMBERS

Paul Flaherty, Co-Chair  
Jonathan Calianos, Co-Chair  
Shawn Craig  
Steve Matellian

One Main Street • Suite 1  
Upton, MA 01568  
T: 508.529.6901  
F: 508.529.1010  
fincomm@uptonma.gov